



TRANSCRIPT RELEASE AND CONFIDENTIALITY FORM

FIRST TO SEVENTH GRADE

THIS FORM REPLICATES THE RECOMMENDATION FORMAT UTILIZED BY MEMBER SCHOOLS OF THE ASSOCIATION OF COLORADO INDEPENDENT SCHOOLS (ACIS).

PLEASE COMPLETE THIS FORM AND FORWARD IT TO THE SCHOOL'S REGISTRAR AT YOUR CHILD'S PRESENT SCHOOL.

To Be Filled Out By Parent/Guardian –

APPLICANT NAME _____ GRADE APPLYING TO: _____

NAME OF CURRENT SCHOOL _____

AUTHORIZATION TO RELEASE SCHOOL RECORDS

For the student named above, I authorize the release of school records, including an official transcript of all grades for the past two years, as well as the results of academic testing. I acknowledge that I waive my right to read the confidential teacher recommendations and the school report. I further hereby release the above school from all liability pertaining to the disclosure of this information.

PARENT/GUARDIAN SIGNATURE

DATE

INSTRUCTIONS TO CURRENT SCHOOL REGISTRAR - PLEASE RETURN THIS FORM AFTER NOVEMBER 15TH ALONG WITH THE FOLLOWING DOCUMENTS AND INFORMATION:

DOCUMENTS

1. Transcript, including current academic year to date as well as the prior academic year

And if applicable:

2. Standardized test data
3. Conduct and discipline data
4. Psycho-educational testing and reports

DOCUMENT RETURN

Please return materials in any of the following ways:

By mail: Stanley British Primary School
350 Quebec Street
Denver, CO 80230

By FAX: 303-360-0353

By email: admission@stanleybps.org

Confidential Recommendation – Current Principal/Counselor/Advisor

STANLEY BRITISH PRIMARY SCHOOL ~ 350 QUEBEC STREET ~ DENVER, CO ~ 80230

ADMISSION@STANLEYBPS.ORG ~ 303-261-1792 ~ FAX 303-360-0353